



## **KAZI NAZRUL UNIVERSITY**

**Asansol – 713340  
West Bengal, India**

### **REGULATIONS RELATING TO THREE YEARS B.A./B.Sc./B.Com. EXAMINATIONS HONOURS AND GENERAL COURSE OF STUDIES.**

#### **U.Reg.1(UG)**

These Regulations shall come into force for the Examinations for registered students of session 2015-16 only.

#### **U.Reg.2(UG)**

There shall be two Courses of Studies leading to B.A./B.Sc./B.Com. Degree and each Course shall be three years' duration. One shall be termed as "THREE YEAR B.A./B.SC./B.COM. HONOURS DEGREE COURSE" and the other as "THREE YEAR B.A./B.SC./B.COM. GENERAL DEGREE COURSE".

#### **U.Reg.3(UG)**

Examinations for both the Honours and General Course shall be held in three (3) PARTS- PART-I Examinations at the end of first year of study, the PART-II Examination at the end of second year of study and PART-III Examination at the end of third and final year of study.

Every student shall have to register his/her name as a student of the University as per norms in this regard and enrol himself/herself before appearing at the PART-I Examination.

Every student appearing at the PART-I/PART-II/PART-III Examination/ Repeat Examination/subsequent Examination(s) of the BA./B.Sc./B.Com. Honours/General Course shall have to pay on each examination such fees as may be prescribed from time to time by the University at the time of filling in the Examination Forms. A candidate who fails to Qualify/Pass the Examination or to present himself/herself at an Examination or does not fulfil the criteria for the receipt of Admit Card shall not be entitled to claim refund of fees.

An affiliated college/institution shall have to submit to Controller of Examinations the prescribed forms duly filled in by the candidates intending to appear at the said Examination(s) duly forwarded by the Principal/Teacher in charge within the date fixed by the Controller of Examinations for the purpose.

Examination will be conducted on the basis of the Syllabi to be framed by the concerned Boards of Under –graduate Studies and duly approved by the appropriate authorities from time to time.

### U.Reg.4(UG)

A candidate (regular/external) shall have to complete PART-I, PART-II & PART-III honours /General Examination within 7 (seven) consecutive years including his/her original enrolment in PART-I Examination subject to the condition that not more than 3 (three ) consecutive chances shall be allowed in each PART.

If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.

Before successful completion of PART-II examination, no DIPLOMA/ CERTIFICATE will be issued to such candidates.

### U.Reg.5(UG)

Candidates appearing at the three years B.A./B.Sc./B.Com. Degree Course (Honours /General) Examination shall have to offer the Subjects/Group of Subjects as prescribed by the appropriate authorities of the University from time to time.

### U.Reg.6(UG)

- i) A candidate of Honours course shall have to appear at PART-I, PART-II and PART-III examinations separately within the prescribed chances as laid down in U.Reg. 4(UG).
- ii) To qualify at PART-I Honours Examination, a candidate shall have to secure the minimum qualifying marks as stipulated below:
  - a) 35% marks in Honours Subject / Honours Group of Subjects without practical,
  - b) 35% marks in theoretical portion and 35% marks in practical portion separately in Honours Subject having practical and
  - c) in addition, 25% marks in each General Elective Subject/Group of Subjects without practical (25% marks in theoretical portion and 30% marks in practical portion separately in a Subject having practical) in each of his/her General Elective Subject / Group of General Subjects and must have to appear in each Compulsory Language papers.
  - d) A candidate securing marks as laid down above or more **will be declared “Q”denoting qualified at PART-I Examination.**
- iii) A candidate of Honours course failing to secure Qualifying marks in Honours Subject/Group of Honours Subjects, in each General Elective Subject/Group of General Elective. Subjects and 30% pass marks in each of the Compulsory Language paper at PART-I examination may appear at PART-II Examination in the next year along with his/her backlog(failed Subject/Group of Subjects) of PART-I Examination retaining Credit if any and within the stipulated period as laid down in U.Reg.4(UG)

However, no candidate shall be allowed to sit for the Part -II Examination without being enrolled at the Part -I Examination in the previous year, i.e., by means of filling in examination form
- iv) A PART-II Honours candidate securing 35% marks in aggregate in the Honours Subject/ Group of Honours Subjects (35% marks separately in theoretical portion and practical portion in the Honours Subject having practical) in PART-I and PART –II Examinations taken together (irrespective of marks at PART-II Examination) and securing 30% pass marks in aggregate in each General Elective Subject / Group of Subjects without practical (30% pass marks in aggregate in theoretical portion and 35%

pass marks in aggregate in practical portion separately in each General Elective Subject having practical) in PART-I and PART-II Examinations taken together (irrespective of marks at PART -II Examination) and also securing “Q” [as in (ii) (d) above] at PART-I Examination will be declared “Q” denoting qualified for appearing at PART-III Examination.

In case of B.Com. PART-II Honours, a candidate securing 35% marks in aggregate in the Group of Honours subjects in PART-I and PART-II Examinations taken together (irrespective of marks at PART-II Examination) and securing 30% pass marks in aggregate of all the General Groups of subjects in PART-I and PART-II Examinations taken together provided he/she has secured at least 25% marks in each General Group of subjects at PART-II Examination and also securing “Q” [as in (ii) (d) above] at PART-I Examination will be declared “Q” denoting qualified for appearing at PART-III Examination.

In no case, a candidate who fails to secure “Q” as above in the combined results of PART-I and PART-II Examinations even after securing “Qualifying marks” as in (ii) above in PART-I Examination WILL BE ALLOWED TO APPEAR AT PART-III EXAMINATION and his /her combined results of PART-I and PART-II Examinations will be declared as “PNC” (i.e. PART NOT CLEARED).

#### U.Reg.7(UG)

- i) A candidate of General course shall have to appear at PART -I, PART-II and PART – III examinations separately within the prescribed chances as laid down in U.Reg. 4 (UG).
- ii) To qualify at PART-I General examination a candidate shall have to secure the minimum qualifying marks as stipulated below :
  - a) 25% marks in each General Elective Subject/Group of Subjects without practical (25% marks in theoretical portion & 30% marks in practical portion separately in a Subject having practical);
  - b) must have to appear in each Compulsory Language papers.
  - c) A candidate securing marks as laid down in above or more **will be declared "Q" denoting qualified at PART -I Examination.**
- iii) A candidate of General course failing to secure Qualifying marks in each General Elective Subject/Group of General Elective Subjects and 30% pass marks in each of the Compulsory Language paper at PART-I Examination may appear at PART-II Examination in the next year along with his / her backlog (failed Subject / Group of Subjects) of PART-I Examination retaining credit if any and within the stipulated period as laid down in U.Reg 4(UG).

However no candidate shall be allowed to sit for the PART-II examination without being enrolled at the PART-I Examination in the previous year ,i.e. by means of filling in of examination form.
- iv) A PART -II GENERAL candidate securing 30% pass 'marks in each General Elective Subject/Group of Subjects without practical (30% marks in theoretical portion and 35 % marks in practical portion separately in a subject having practical) in aggregate in each General Elective Subject/Group of General Elective Subjects in PART-I and PART-II Examinations taken together (irrespective of marks at PART-II Examination) and also securing “Q” [as in (ii) (c) above] at PART-I Examination will be declared “Q” denoting qualified for appearing at PART-III examination.

In case of B.Com. PART-II General Course , a candidate shall have to secure 30% pass marks in aggregate of all the General Groups of subjects in PART -I and PART-II Examination taken together provided he/she has secured at least 25% marks in each General Group of subjects at PART-II examination. Such a candidate securing

“Q” [as in (ii) (c) above] at PART-I Examination will be declared “Q” denoting qualified for appearing at PART-III Examination.

In no case a candidate who fails to secure “Q” as above in the combined results of PART-I and PART-II Examinations even after securing “Qualifying marks” as in (ii) above in PART-I Examination **WILL BE ALLOWED TO APPEAR AT PART-III EXAMINATION** and his/her combined results of PART-I AND PART-II Examinations will be declares as “PNC” (i.e. PART NOT CLEARED).

#### **U.Reg.8(UG)**

Subject to provisions of U.Reg.6 (UG/0 and U.Reg.7(UG), a candidate of Honours/General course failing to secure "Q" (i.e., Qualifying marks of PART -I & PART-II Examinations taken together) at the end of PART -II Examination shall have to appear within the prescribed chances for the back (failed) Honours Subject/General Subject(s)/Group of General Subjects as a whole instead of failed paper(s) retaining Credit in Practical portion if any.

#### **U.Reg.9(UG)**

- i. Subject to provisions as laid down in U.Reg.6(UG) (iii) 2nd para and in U.Reg.7(UG) (iii) 2nd para, a candidate once enrolled shall be deemed to have appeared at the PART-I Examination irrespective of the fact whether he/she has actually appeared.

Such a candidate shall be declared eligible to prosecute his/her regular course of study for the second year of the course and to appear at the PART-II Examination along with the PART-I Examination in the same year /subsequent year(s) on compliance of usual formalities.

- ii. A candidate shall attend his/her due 3rd year classes even if he/she fails to clear his /her PART-I and PART-II examinations on compliance of usual formalities.
- iii. If a candidate of Honours/General Course fails to clear his/her PART-I, PART-II and PART-III Examinations within the stipulated period as envisages in U.Reg.4(UG) he/she shall have to take fresh admission once only into the First year if otherwise eligible and previous Credit, if any, shall be deemed to have lapsed.

#### **U.Reg.10(UG)**

- i. In case of Three Year Degree Honours or General PART-I, PART-II and PART-III Examinations CREDIT will be allowed Subject wise in case of B.A/B.Sc. and Group wise in case of B.Com.. and will be retained for 3 (three) consecutive years including the due year of first enrolment at the PART-I Examination and the due year of first appearance at the PART-II/ PART-III Examinations as the case may be, provided chance remains.
- ii. In case of Subjects having practical, theoretical & practical portions will be treated as separate Subjects and CREIDIT will be retained separately.
- iii. No candidate who has retained CREDIT in any General elective Subject / Group of General Elective Subjects, Compulsory Language Papers and in environmental Studies shall be permitted to reappear in such Subject(s) within the period of retention of CREDIT.

#### **U.Reg.11(UG)**

- i. An Honours candidate securing 30% and above but below 40% marks in PART-I Honours theoretical portion may re-appear at the PART-I Examinations to be termed as REPEAT EXAMINATION, once only, within the prescribed chances, in one or more

Honours theoretical paper(s) of his/her choice. The better of the two performances, total-wise and not paper-wise, shall be taken into account in computing his/her result. However, such candidate shall also be allowed to take his/her PART-II Examination along with his /her PART-I REPEAT EXAMINATION.

- ii. If on reappearance marks of a candidate improve total-wise, such marks will be counted in determining his/her final result in Honours Examination. Marksheet to be issued to such candidates shall indicate the marks in Honours Paper(s) only. No Marksheet will be issued if marks do not improve.

#### **U.Reg.12(UG)**

- i. An Honours candidate securing 35% and above but below 40% marks (PART-I & PART-II taken together) in honours subject/Group of Honours Subjects after PART-II Honours examination may re-appear, once only, within the prescribed chances, at the PART-II Examination to be termed as REPEAT EXAMINATION (for PART-II portion) in one or more theoretical Honours Paper(s) of his/her choice. The better of the two performances, total-wise and not paper-wise, shall be taken into account in computing his/her final result. A candidate securing a minimum of 35% marks at PART-I Examination and 40 % marks (separately in theoretical & practical portion) in aggregate of PART-I & PART-II Examinations taken together will not be entitled to appear at the PART-II REPEAT EXAMINATION.
- ii. A candidate qualified for PART-III Examination but appearing at the PART-I /PART-II REPEAT EXAMINATION, as the case may be, shall not be allowed to appear at the PART-III Examination.

#### **U.Reg.13(UG)**

- i. In case of a candidate who has already qualified for PART-III Examination, his/her performances on reappearance at Honours PART-I and/or PART-II Repeat Examination, as the case may be, shall not have any effect on the status of his/her original result (i.e., 'Q').
- ii. A candidate of Honours PART-I or PART-II Examination, as the case may be, may appear at the REPEAT EXAMINATION along with his/her in back (failed) General Elective Subjects/Group of general Elective Subjects and Compulsory Language Papers, if any.
- iii. If a candidate fails to secure 40% marks in aggregate in Honours Subject/Group of Honours Subjects in Theoretical portions at the PART-I & PART-II Examinations taken together even after his/her PART-I / PART-II REPEAT EXAMINATION, as the case may be, he/she may reappear, if chance remains, in all the Honours theoretical papers at PART-I/PART-II Examinations, as the case may be, retaining credit in Practical portion of PART-I/PART-II Examinations, of any. Such candidates will not be allowed to appear at PART-III Examination.

#### **U.Reg.14(UG)**

A candidate who fails to obtain 40% marks in Theoretical portion on the combined results of PART-I, PART-II & PART-III Examinations taken together but secures below 30% marks in the aggregate (theoretical portion) in PART-III Examination only shall have to reappear, provided chance remains, in all the Honours theoretical papers of PART-III Examination, retaining credit in Practical portion, if any.

If a candidate fails to obtain Honours marks on the combined results of PART-I, PART-II & PART-III Examinations taken together subject to fulfilment of the conditions as



laid down in I.Reg.6(UG) but secures 30% and above marks in PART-III theoretical portion, may reappear, once only, provided chance remains, at the PART-III Examination, to be termed as REPEAT EXAMINATION, in one or more Honours theoretical paper(s) of his/her choice. The better of the two performances, total-wise and not paper-wise, shall be taken into account in computing his/her final result.

If a candidate fails to obtain Honours on the combined results of PART-I, PART-II & PART-III Examinations even after his/her PART-III REPEAT EXAMINATION, he/she shall have to reappear and provided chance remains, in all the theoretical papers of the PART-III portion only, retaining credit in Practical portion, if any.

#### **U.Reg.15(UG)**

- a) The final results in Honours Course would be determined on the combined performances of PART-I, PART-II & PART-III Examinations.  
Subject to fulfilment of the requirements contained in aforementioned U.Reg.6 (UG), a candidate shall have to secure following marks to obtain honours

- i. a minimum of 30% marks in Honours Subject/Group of Honours Subjects without practical (30% marks in theoretical portion & 35% marks in practical portion separately in case of subjects having practical) at his/her PART-III Examination.
- ii. a minimum of 30% marks in Environmental Studies at PART-III Examination

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- iii. a minimum of 40% marks in aggregate of Honours Subject/Group of Honours Subjects of PART-I, PART-II & PART-III Examinations taken together (in theoretical & practical portions separately in case of subjects having practical).
- b) The final result in General Course would be determined on the combined performances of PART-I, PART-II & PART-III Examinations.  
Subject to fulfillment of the requirements contained in aforementioned U. Reg.7(UG), in order to pass the examination a candidate shall have to secure following marks:-
- i. 30% marks in aggregate in each Subject/Group of Subjects without practical (30% marks in aggregate in theoretical portion and 35% marks in aggregate in practical portion in a Subject having practical) in PART-I, PART-II AND PART-III Examinations taken together provided he/she secures at least 25% marks in each Subject / Group of Subjects without practical (25% marks in theoretical portion and 30% marks in practical portion in each Subject having practical) at his/her PART-III Examination.
  - ii. In addition, a candidate of General Course shall have to secure 30% pass marks in Environmental Studies (ENVS) at PART-III Examination.

#### **U.Reg.16(UG)**

- a) Subject to fulfillment of the requirements contained in aforementioned U.Reg.6(UG) and U.Reg.15(UG) (a) candidates of Honours courses securing 60% & above marks in aggregate of Honours Papers (PART-I, PART-II & PART-III taken together) shall be placed in the FIRST (I) CLASS and those obtaining 40% & above but below 60% marks in the SECOND (II) CLASS.

- b) Subject to fulfillment of the requirement contained in U.Reg.7(UG) and U.Reg.15(UG) (b) candidates of General Courses on being successful at the PART-III Examination shall be awarded “DIVISION” on the basis of aggregate marks obtained by them at the PART-I, PART-II & PART-III Examinations taken together in the manner indicated below:

<b>60% and above</b>	<b>: FIRST DIVISION</b>
<b>45% and above but below 60%</b>	<b>: SECOND DIVISION</b>
<b>30% and above but below 45%</b>	<b>: “P”</b>

“P” denotes passed the Examination without DIVISION

- c) An Honours candidate who (after exhausting all chances to appear at the PART-III Examination) fails to secure Honours marks as in U.Reg.15(UG) (a) (iii) on the combined results of PART-I, PARTII and PART-III taken together but secures a minimum of 30% marks (30% marks in theoretical portion and 35% marks in practical portion separately in case of Subjects having practical) in Honours Subject and also in Environmental Studies at his / her PART-III Examination shall be awarded bachelor Degree (General Course) with DIVISION as in Para (b) above.
- d) However, an Honours candidate who (not willing to avail the remaining chance(s) within the stipulated period) fails to obtain Honours marks on the combined results of PART-I, PART-II & PART-III Examinations but secures a minimum of 30% marks in Honours subject without practical / 30% marks in theoretical portion and 35% marks in practical portion separately in case of Honours Subject having practical and also 30% pass marks in Environmental Studies at his /her PART-III Examination shall be declared graduate of General Course with DIVISION as in Para (b) above provided he/she submits application (in the prescribed format) through the Principal/Teacher-in-Charge of the respective college immediately after the publication of Post Publication Review results declaring that the candidate would not appear at the PART-III Examination though the chance remains.

However, marks obtained in the Honours Subjects/Group of Honours Subjects of such a candidate as in (c) & (d) above shall be treated as marks of the corresponding Elective subjects/Group of Elective Subjects in General Course.

- e) A candidate of Honours/General course securing Qualifying marks as envisaged in U.Reg.6(UG) and U.Reg.7(UG) at PART-I and /or PART-I & PART-II Examinations taken together will be declared “Q” denoting qualified at PART-I and PART-II Examinations, as the case may be. No Certificate/Diploma will be issued to such candidates before the completion of degree successfully.

### **U.Reg.17(UG)**

- i. A candidate of Honours course may drop Honours and revert to General Course either before enrolment at PART-I examination or within 15 days from the date of publication of results of his/her PART-I Examination. He/she may do so by making an application to the Controller of Examinations in his/her own handwriting duly forwarded by the Principal of the college where he/she is enrolled and on submission of filled in fresh Enrolment-cum-Registration form with requisite fees.
- ii. ii) On reversion to General Course, a candidate of B.A./ B.Sc. Honours Course shall have to take up the Elective Subject corresponding to that of his/her Honours Subject retaining his/her original Roll & Number and also retaining credit, if any ,in general Combination subject(s) and in Compulsory Language Paper(s). In a case of B.Com... Honours, a candidate shall have to appear in all the three papers of the relevant group of

General Course cancelling his/her previous credit, if any of the said Group but the credit in Compulsory Language paper(s), if any, will be retained.

However, candidate securing Qualifying Marks (35%) in Honours subject/Honours Group of Subjects in PART-I Examination (in both theoretical and practical portions separately in Subjects having practical) will not be permitted to appear at the PART-I EXAMINATION as a General course candidate.

But if a candidate of Honours course offering a Subject having practical retains Qualifying Marks in either part of the Subject and intends to revert to General Course he/she may be permitted to do so. However, in that case he/she shall have to appear in both parts of the corresponding General Course Subject.

- iii. An Honours candidate on reversion to General Course shall be allowed three (3) consecutive chances for his / her General course Examination to be calculated from the due year of his/her first enrolment on the basis of his/her admission to the Honours course.

#### **U.Reg.18(UG)**

- i. External candidates of General or Special Honours Courses shall have to take permission in writing from the appropriate authorities of the University each time they appear at the Examination. However, no such permission shall be required for REPEAT EXAMINATION in Honours.
- ii. All the provisions of these Regulations in respect of the candidates of General & Honours courses in regard to examination, Publication of results etc, shall also be applicable to the candidates of External general / Honours / Special Honours and Regular Special Honours Courses.
- iii. A candidate of Special Honours Course (External/Regular) on being successful at the PART-III Examination, securing less than 40% marks in aggregate (separately in theoretical and practical portion in a subject having practical) of Honours subject (PART-I, PART-II & PART-III taken together) shall be declared to have failed in the examination.
- iv. An external candidate of General Course may appear at the Special B.A. Examination in one subject only provided he/she has already passed the Three Year B.Com./ B.Sc. Examination (Honours/General) and in that case norms stipulated for External candidates be applicable.

#### **U.Reg.19(UG)**

A candidate who appears at the Honours PART-I or PART-II or PART-III Examination and seeks cancellation in his/her Examination in Honours Subject only may do so by making an application in the prescribed format to the Controller of Examinations in his/her own hand writing duly forwarded by the Principal of the College where he /she is enrolled within 15 days from the date of completion of Honours Theoretical Examination. In such a case, cancellation will be for all the Honours papers and he/she will not be entitled to appear at the relevant practical examination. However, a candidate cancelling his /her Honours Examination may continue his/her examination in General Elective Subjects. Groups of General Elective subjects, Compulsory Language papers and Environmental Studies.

A candidate of General course may apply in the manner stated above for cancellation of the examination within 15 days from the date of completion of Theoretical Examinations. In



such a case the entire examination in respect of the candidate concerned will be treated as cancelled

In the case of cancellation of the Examination a candidate of Honours/ General Course shall be deemed to have availed of a chance within the chances prescribed [as laid down in U Reg 4 (UG)] for appearing at the Examination.

A candidate seeking cancellation his / her Examination in Honours Subject (for candidates of Honours course) / General Subjects (for candidates of General course) may appear at the same examination in the same Honours / General Subjects next year, provided chance remains. However, a candidate on cancellation of his/her PART-I and/or PART-II examination, as the case may be, shall not be allowed to appear at the PART III Examination unless he/she clears his/her PART-I & PART-II Examinations (taken together) and qualifies for PART-III Examination in terms of aforementioned U.Reg.6 (UG) and U.Reg.7 (UG)

#### **U.Reg.20 (UG)**

Oral Examination in French etc. and Practical in Computer Application (B.Com. General Course) are treated as a Part of the relevant theoretical papers.

#### **U.Reg.21(UG)**

### **POST- PUBLICATION REVIEW OF ANSWER SCRIPTS:**

#### **1. General rules:**

- a. A candidate may apply for Post-publication Review of his/her answer-script(s) in the Prescribed form and manner and on submission of fees prescribed for the purpose within the date as per notification to be issued by the Office of the Controller of Examinations at the time of publication of result.
- b. Such applications must be checked and verified by the colleges concerned in regard to eligibility of the candidates applying for review. All such applications must be forwarded by the Principal/Teacher-in-Charge of the college concerned to the COE.
- c. There shall be no Post-publication Review of practical papers, oral Examinations and Project Work/Field Work, if any.
- d. Post-publication Review and Post-publication Scrutiny of the same paper (s) in a subject/Group of Subjects shall not be allowed.
- e. Incomplete and faulty application is liable to be rejected without assigning any reason or without any intimation to the candidate/college concerned.
- f. Under no circumstances fees for Post-publication Review once paid be refunded.
- g. A candidate of Honours/General Course may apply for Review of a maximum number of two theoretical papers (including compulsory language papers and Environmental studies, as the case may be) in each part of his/her Examination (i.e. PART-I, PART-II, & PART-III).
- h. Prayer for Post-publication Review in prescribed manner in respect of any examination cannot be related to the appearance of the next year's examinations, as the case may be. Candidates applied for Post-publication Review shall have to make

necessary preparations for the next examination on the basis of his/her original results accordingly though they have applied for the same.

## **2. REVIEW OF ANSWER-SCRIPTS OF THE CANDIDATES OF HONOURS COURSES:**

- a. A candidate of PART-I/PART-II Honours course is entitled to apply for review subject to the provision of U.Reg.21(UG) para.1, above in a maximum number of two theoretical papers, irrespective of marks (two Honours Papers/one Honours Paper & one General Paper/two General Papers) provided he/she has secured at least 30% marks in aggregate of the remaining theoretical papers (Honours and General Papers taken together, as the case may be not asked for Review) excluding the marks secured in Language Papers (in PART I Examination).
- b. A candidate of Part III Honours course may apply for review subject to the provision of U.Reg.21(UG) para.(1) in one or two Honours Paper(s) irrespective of marks provided he/she has secured 30% marks in aggregate in the remaining Honours paper(s) [excluding Environmental Studies] not asked for review.

## **3. REVIEW OF ANSWER-SCRIPTS OF THE CANDIDATES OF GENERAL COURSES:**

A candidate of General Course of PART-I, PART-II, & PART-III Examination may apply for review subject to the provision of U.Reg.21 (UG) para.(1) in one or two General Elective Paper(s) irrespective of marks provided he/she has secured at least 30% marks in aggregate in the remaining General Elective Papers (excluding Compulsory Language Papers & Environmental Studies, as the case may be) not asked for review in each PART of his/her Examination.

## **4. REVIEW OF COMPULSORY LANGUAGE PAPERS:**

A candidate of PART-I Honours/General course may apply for review of his/her Compulsory Language Paper(s)-

- i) provided he/she has secured at least 20% marks in the paper (s) asked for review;
- ii) irrespective of marks provided he/she has secured Qualifying Marks in Honours subject and Qualifying Marks in each General Elective Papers/Group of Elective Subjects in the case of a candidate of Honours course;
- iii) irrespective of marks provided he/she has secured Qualifying Marks in each General Elective Subject/Group of General Elective Subjects in the case of a candidate of General course;

However, a candidate of PART-I Honours/General course securing 30% marks in Compulsory Language Paper(s) shall not be eligible to apply for review in Compulsory Language Paper(s).

## **5. Review of Environmental Studies (ENVS)**

A candidate of PART-III Honours/General course may apply for review of his/her Environmental Studies Paper-

- i) Provided he/she has secured at least 20% marks in the paper
- ii) Irrespective of marks provided he/she has secured Qualifying Marks in Honours subject/in each General Elective Subject/Group of Elective Subject (s).  
However, a candidate of Honours/General course securing 30% marks in Environmental studies shall not be eligible to apply for review in the subject.

## 6. FINALISATION OF REVIEW RESULTS:

- i) If the marks awarded by the Post-Publication Review Examiner in a Paper do not exceed the original award by more than 10% of the full marks in that Paper, the Review Examiner's award will be accepted as final marks in that Paper. If the increase of marks exceeds 10% of the full marks in that Paper, the marks to the extent of 10% of the full marks plus half of the marks in excess of 10% of the full marks shall be accepted as final marks of the candidate in that paper.
- ii) If the marks awarded by the Post-Publication Review Examination in a Paper do not reduce the original award by more than 5% of the full marks in that paper, the Review Examiner's award shall be accepted as final marks in that Paper. If the decrease in marks exceeds 5% of the full marks in that Paper, the marks to the extent of 5% of the full marks plus half of the marks in excess of 5% of the full marks shall be accepted as final marks of the candidate in that paper provided that such reduction does not result in the failure of the successful candidate or in lowering of the Class/Division/Credit in subjects/group if any obtained by the candidate prior to Review in which case the initial award shall not be changed.  
Any addition or subtraction of marks as declared by the University after Post-Publication Review shall be treated as final and shall be binding on the candidate. No further application for consideration of Post-Publication Review result shall be entertained.

### U.Reg.22(UG)

#### • SCRUTINY OF ANSWER-SCRIPTS:

- i) If the result of a candidate of Honours/General course of any PART of his/her examination does not come under the purview of Post-Publication Review, he/she may apply for Post-Publication Scrutiny of his/her one or more answer-scripts irrespective of marks.
- ii) "Post-Publication Scrutiny" does not imply re-examination or re-assessment of scripts but involve verification of scripts and records to ascertain-
  - Marks have been assigned to each of the required number of answers made by an examinee as per instruction printed on the question paper;
  - totaling of marks awarded by the Examiners on the scripts/mark-slips, as the case may be, has correctly been done; and
  - Posting of marks has been made correctly from
    - Scripts to mark-slips;
    - Mark-slips to Tabulation Sheet; and
    - Tabulation Sheets to individual Mark sheets.
- iii) There shall be no Post-Publication Scrutiny of Practical Papers.
- iv) Scrutiny and Review of same papers in a Subject shall not be allowed.

- v) A candidate applying for Post-Publication Scrutiny of his/her answer-scripts shall have to accept the change in his/her marks after Post-Publication Scrutiny.

**U.Reg.23(UG)**

**If any dispute arises as to the interpretation, intention or application of any of the provision of these Regulations or any matter not covered by these Regulations, the decision of the Vice Chancellor / Executive Council in this regard shall be final and binding.**

**REGULATIONS RELATING TO THREE YEAR DEGREE COURSE BACHELOR OF BUSINESS ADMINISTRATION (BBA), BACHELOR OF COMPUTER APPLICATIONS (BCA) & SUCH OTHER PROFESSIONAL EXAMINATIONS.**

"The University Regulations relating to BBA, BCA. & such other professional Examinations."

- 1.** These Regulations shall come into force from the Part-I Examination to be commenced on and from 2016 onwards.
- 2.** A student pursuing regular course of studies in BBA, BCA & such other professional courses in a college affiliated to Kazi Nazrul University and fulfilling the minimum requirement of percentage of attendance at classes held, shall be eligible to appear as a regular candidate of B.B.A/ B.C.A & such other Professional Examinations. One who fails to meet up such percentage of attendance required, will be declared dis-collegiate and in that case he/she shall not be eligible to appear at the aforesaid examination.
- 3.** BBA,BCA & such other Professional Courses of Studies shall be of three years duration and be divided into three PARTS viz. Part-I, Part-II & Part-III. Part-I Examination will be held at the end of first year, Part-II Examination will be held at the end of second year and the Part-III Examination will be held at the end of third year.
- 4.**
  - a.** In order to pass the examination, a candidate shall have to secure a minimum of 40% marks in aggregate both the theoretical & practical portions separately and also have to secure the pass marks separately in each PART of the Examination i.e. Part-I, Part-II & Part-III Examinations.
  - b.** In order to qualify in each PART of the Examination a candidate shall secure a minimum, of 35% marks, in each theoretical paper and a minimum of 40% marks in practical paper.
  - c.** If a candidate secures qualifying marks in at least 2(two) theoretical papers and practical papers (if any) in any PART, he/she will be permitted to re-appear on other theoretical papers in which he/she does not secure qualifying marks, if chance remains, retaining Credit in other theoretical papers at which he/she secures qualifying marks.
  - d.** If a candidate fails to secure qualifying marks in less than 2 (two) theoretical papers in any PART, he/she shall have to re-appear, if chance

remains, in-all the theoretical papers but if he/she secures qualifying marks in practical papers, (if any) then he/she need not appear in those practical papers.

- e. If a candidate fails to secure pass marks in the Part-I Examination as stated in 4(b) above, he/she will not be permitted to appear at the Part-II Examination in the next year. After clearing his/her all papers in Part-I stage in the next year within his/her stipulated period, he/she will be permitted to appear part II examination.

Similarly in order to appear at the Part-III Examination, a candidate shall have to clear all his his/her papers of Part-II Examinations.

- 5. A candidate shall have to complete his/her Part-I, Part-II & Part-III Examination within six consecutive years starting from the date of registration of his/her admission in the first year, subject to the condition that not more than two consecutive chances shall be allowed to a candidate in each part i.e. in Part-I, Part-II & Part-III Examinations.

If any of the chances mentioned above is not availed of within the stipulated period, the chance shall be deemed to have lapsed.

- 6. Credit will be allowed Paper-wise and will be retained for a maximum period of 2 (two) consecutive years including the due year of first appearance at the examination in each PART.

Practical portions, if any, will be treated as separate Subjects and Credit will be retained separately.

No candidate who has credit in any Subject/Paper shall be permitted to re-appear in such Subject/Paper within the period of retention of Credit.

- 7. Project Work and Grand Viva-Voce shall be treated as a part, of Practical Examination.

- 8. A candidate securing pass marks at the Part-I Examination will be declared “Q” denoting qualified at the Part-I Examination.

A candidate securing pass marks at the Part-II Examination will be declared “Q” denoting qualified at the Part-II Examination.

At the end of each PART, Mark sheets will be issued to the candidates showing the marks obtained by them but no Division/ Class shall be indicated in the Mark sheet of Part-I & Part-II Examinations as stated in (a) & (b) above

The final result of candidate shall be computed on the basis of the marks obtained by him/her at the Part-I, Part-II & Part-III Examinations taken together.

- 9. Subject to fulfillment of the requirement contained in the aforementioned.Reg.4 (BBA & BCA ) & Reg.8 (BBA & BCA ) above candidates securing 75% & above marks in the aggregate of Part-I, Part-II & Part-III Examinations taken together shall be awarded Honours. Candidates securing 60% & above marks but



below 75% marks in the aggregate shall be placed in the First Division and those obtaining 40% & above marks but below 60% marks in the aggregate of Part-I, Part-II & Part-III taken together shall be placed in the Second Division,

- 10.** A candidate seeking cancellation of his/her Examination in any PART of the Examination may do so "by making an application to the Controller of Examinations in his/her own handwriting duly forwarded by the Principal of the concerned College within fifteen days from the date of completion of the concerned examination. In such case, cancellation shall be for the entire examination including Practical.
- 11.** A candidate seeking cancellation of his/her Examination may appear at the same Examination next year, provided chance remains.
  - a.** A Candidate may apply for Post-Publication Scrutiny of his/her answer-scripts as per rules of the University.
  - b.** Post Publication Review of Answer-scripts:
    - i.** A candidates may apply for Post Publication Review (PPR) of his/her maximum number of 3 (three) Theoretical papers in the prescribed form and manner and a submission of fees prescribed for the purpose within the date as per notification to be issued by the Controller of Examinations at the time of publication of results.
    - ii.** Such applications must be checked and verified by the college(s) concerned as regards to the eligibility of the candidate(s) applying for review. All such applications must be forwarded by the Principal/teacher-in-Charge of the college concerned.
    - iii.** There shall be no Post Publication Review of Practical papers, Oral Examination and Project Work/Field Work, if any.
    - iv.** Incomplete and faulty application is liable to be rejected without assigning any reason or without any intimation to the candidate/college concerned.
    - v.** Under no circumstances fees paid for Post Publication Review be refunded
- 12.** **If any dispute arises as to the interpretation, intention or application of any of the provisions of these Regulations or any matter not covered by these Regulations, the decision of the Hon'ble Vice Chancellor/ Executive Council in this regard shall be final and binding.**

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