



DURGAPUR WOMEN'S COLLEGE,  
MAHATMA GANDHI ROAD,  
DURGAPUR, W.B.-713209

Phone : 6295275280 / 6295031346  
www.dwcollege.org  
durgapurwomenscollege@gmail.com  
mjm\_dwc@yahoo.co.in



## DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazrul University  
Accredited by NAAC with B++ Grade

Ref No.: DWC \_\_\_\_\_

Date 03/08/2023

### DEPARTMENT OF CHEMISTRY

#### Notice

A departmental meeting is going to be organised on 17<sup>th</sup> August 2023 (Thursday) at 12.00 p.m. in Chemistry department (DWC).

#### Agenda:

1. 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> semester class distribution
2. Departmental routine preparation
3. Discussion on preparation day of all faculty members of chemistry department
4. 2<sup>nd</sup> semester Hons & GE & Prog internal & external examination related discussion
5. Maintenance of Chemistry laboratory
6. Requisition for the starting of odd semester from 7<sup>th</sup> august 2023
7. Discussion for the preparation of coming NAAC

All the teaching and non teaching staffs are requested to attend the meeting.

Date of meeting: 17<sup>th</sup> August 2023 (Thursday)

Time: 12.00 p.m.

Venue: Chemistry Department

Dr. Mukta Singardar  
03.08.2023  
(MUKTA SINGARDAR)

HOD, DEPARTMENT OF CHEMISTRY

  
Dr. Mahananda Kanjilal  
Principal

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Principal  
Durgapur Women's College

