



KAZI NAZRUL UNIVERSITY

Office of the Controller of Examinations

Asansol - 713340
West Bengal, India

Ref No: KNU/CE/GD/2024/123

Date: 02-07-2024

To
The Principals / Vice-Principal / Teachers-in-Charge,
of all Colleges affiliated under Kazi Nazrul University
and
The Head of the UG&PG Department,
KNU Campus

Madam/ Sir,

Considering requests from different affiliated colleges and Post Graduate(PG) Department ,KNU campus , You are requested to communicate with 4th semester **not enrolled students** (attached) who are willing to appear for UG /PG 4th Semester Examination-24 and also you are requested to collect the Academic Cum Examinations Enrolment fees [**As per notice**

<https://www.knu.ac.in/view-details-announcement-pages/3445>

Ref No: KNU/CE/GD/2024/106 Dated: 03-06-2024]

Please share student list (**including the students who were unable to complete their enrollment due to technical issue** and willing to appear first time for 4th Sem Examination-24) with course details (including previous semesters if enrollment not completed) in the following format [in excel only] by 8th July--2024 to coe.office3@knu.ac.in and jc@knu.ac.in with email subject : **College_code_Special Enrolement_4th Sem-Examination -24**

Fees may be deposited by draft / cheque in favour of Kazi Nazrul University, Asansol

| Sl no | Sem | College code | Registration no | Course Name 1 | Course Code1 | Course Name 2 | Course Code2 | Course Name 3 | Course Code3 | Course Name 4 | Course Code4 |
|-------|-----------------|--------------|-----------------|---------------|--------------|---------------|--------------|---------------|--------------|---------------|--------------|
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The University will make an arrangement for accommodating them in the best interest of the students.

Joint Controller of Examinations
Kazi Nazrul University

CC:

1. All concerned principals of affiliated Colleges and head of Depts of KNU for necessary action
2. All concerned Officers for necessary action
3. All PG Heads/Coordinators
4. Guard File