



DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazarul University
Mahatma Gandhi Road, Durgapur, W.B. 713209

Phone : (0343)-2562852

<http://www.dwcollege.org>

durgapurwomenscollege@gmail.com

Ref. No. DWC/20/18-19

Dt.16.04.18

LETTER OF INTEREST NOTIFICATION FOR CONDUCTING ONLINE ADMISSION PROCESS ACADEMIC SESSION 2018-2019

Sealed quotations are invited from reputed firms, well accustomed with the process of online admission of colleges for conducting ONLINE ADMISSION PROCESS for approximately 3000 applicants of Durgapur Women's College for the academic session 2018-2019 catering to the following broad requirements:-

1. Online Application Process providing link for fees payment at Bank; Provision for generation of Application Form for applicants after fees payment only
2. Publication of Valid Candidate List, after matching Application form with Bank payment;

3. Publication of Merit List for Honours & Program Courses separately for different subjects and Category (Gen/SC/ST/OBC-A/OBC-B/DA);
4. Online Counselling Process with admission fees collection at Bank to be conducted in different phases and publication of vacancy list;
5. Preparation of Final List of Admitted Students;
6. Office Data Base for Students Section providing information of admitted students.
7. SMS service for students
8. Application no. /OTP system / password/ re-send password etc. facilities.
9. Linking student data to fees collection through bank for the entire study period.

Terms & Conditions:

- (i) Mere submission of quotation / lowest price for the process does not ensure any assurance for the work order. Considering the number and quality of quotations submitted, a very few selected firms/vendors will be called by the college authority on a specific date and time in the college office (will be informed later via e-mail/phone) for a demonstration cum presentation of the total process.
- (ii) Depending upon the state of affairs, a representative of the executor may be required to be present during the counseling process of admission.

(iii) Quotations must contain detailed aforementioned specifications along with other information and terms and conditions if required.

(iv) Quotation must be submitted in original separately clearly mentioning all levies, taxes, installation charge, etc. along with any other costs thereon; failing which tender will be summarily rejected. All other legal documents must be furnished along with quotations such as Experience Certificate, PAN/TAN, Trade License, GST Reg. No. etc.

(v) No prescribed form relating to this quotation is available in the college. Self-made format is acceptable.

(vi) No advance money will be provided for execution of the process. 40% will be paid after first round, rest after successful completion of the work.

(vii) The executor of the process has no right to disclose any information relating to admission or the data related to applicants to the public. As this is a purely Women's College, violation of this may lead to strict action against the executor.

Last Date for submission of quotation will be 26-04-2018 (Friday) up to 14.00 Hrs

The quotation documents are non-returnable. The Principal, Durgapur Women's College, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.



Principal,
Durgapur Women's College.